

## PETTY CASH VOUCHERS

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What is a petty cash voucher? | AccountingCoach

Petty cash vouchers are also referred to as petty cash receipts and can be purchased from office supply stores.

The petty cash voucher should provide space for the date, amount disbursed, name of person receiving the money, reason for the disbursement, general ledger account to be charged, and the initials of the person disbursing the money from the petty cash fund.

[8 Free Sample Petty Cash Voucher Templates - Printable Samples](#)

With a Petty Cash Voucher, it is quite easy for the employees to save the record of all the expenses and payments made with Petty Cash. This means that when an employee is paid from the petty cash, he will give the voucher to the person paying the money so he can present the vouchers to the finance department at the end of the month.

[Petty cash voucher AccountingTools](#)

A petty cash voucher is a standard form used as a receipt whenever cash is withdrawn from a petty cash box. The voucher is typically purchased from an office supply store. It is a physically small form, since it must fit within the petty cash box or drawer.

[Petty Cash Voucher - Printable Cash Receipts](#)

This cash receipt is available in two versions: a free, ready-to-use version and a \$7.00 version that you can customize. The free version is available in Acrobat (.PDF) format: just download one, open it in Acrobat (or another program that can display the PDF file format,) and print.

[Petty Cash Voucher Template | Double Entry Bookkeeping](#)

All petty cash transactions need to be supported by a petty cash voucher. Together with attached invoices, receipts, and other paperwork, a petty cash voucher is used to support payments made from petty cash and will help a business to document and post petty cash book entries.

[Petty Cash Voucher Templates for MS Word | Word & Excel ...](#)

A petty cash voucher is basically a small form that is used to file any payment from a petty cash fund. Uses and purposes A petty cash voucher is basically just a supporting document that provides the basis of accountability of all the cash related activities.

[Free Petty Cash Voucher Template - Excel Petty Cash Voucher](#)

Petty cash is the use of money to purchase sundry items, it is useful rather than giving employees payment cards.

How to fill out a petty cash voucher The template has been

set up as 4 vouchers per sheet, you can either print them off and fill them in by hand (delete the total 0.00) or complete them on the screen.

#### **11+ Petty Cash Voucher Templates Word, PSD, AI**

Petty cash voucher template excel gives you another simple option for easy petty cash expense documentation. Just get this template petty cash voucher downloaded for free and start adding your business petty expenses quickly in the most convenient manner.

#### **8 Free Sample Cash Voucher Templates - Printable Samples**

A person with a Cash Voucher can reimburse the expenses of his purchase or shopping with the vouchers or he can at least get discount from the vendor by presenting the cash voucher. Another form of this same voucher is commonly known as Petty Cash Voucher. This document serves as the receipt for the payment made to someone from the petty cash account. Usually departments and internal divisions

#### **Petty cash procedure AccountingTools**

Complete a petty cash reconciliation form, in which the petty cash custodian lists the remaining cash on hand, vouchers issued, and any overage or underage. The voucher information may come from the petty cash book .

#### **Petty Cash Log, Form & Voucher [+ Free Templates]**

A petty cash log is a detailed account of every deposit and withdrawal from the petty cash account, including the date of purchase, a description of what was purchased, the account it should be charged to, who received the funds, and who approved it.

#### **Amazon.co.uk: petty cash voucher**

Product Features Petty cash voucher pad to keep a track of money coming out of the petty

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#### **petty cash - Deutsch- bersetzung Linguee W rterbuch**

Cash and cash equivalents comprise petty cash, credit balances [] with bank and postal giro accounts and bank deposits with an original term of not more than 90 days.